

## TERMS OF REFERENCE - STANDING PANEL

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| <b>Title:</b> e-Government and Information & Communications Technology (ICT)   |   |  |
| <b>Status:</b> Standing Panel  |   |  |
| <b>Terms of Reference:</b>   |   |  |
| <p>(1) To consider how the implementation of the ODPM Implementing e-Government (IEG) Priority Outcomes and the local e-Government Strategy should be monitored and prioritised and to make any resulting recommendations to the ICT and Support Services Portfolio Holder or Cabinet as appropriate.</p> <p style="padding-left: 40px;">a) To consider within this theme options for Member connectivity to the Council's new Committee Management System. This relates to Priority outcomes R5, R6 and R22.</p> <p>(2) To consider the introduction of a Corporate Customer Contact Centre on behalf of the ICT and Support Services Portfolio Holder and to make any resulting recommendations to the ICT and Support Services Portfolio Holder or Cabinet as appropriate.</p> <p style="padding-left: 40px;">a) To consider the specific ICT role within the Corporate Customer Contact Centre and agree which elements of this project should be monitored and reviewed by other O&amp;S panels/committee</p> <p>(3) To consider the Council's IEG Government Returns on behalf of the ICT and Support Services Portfolio Holder prior to consideration by Cabinet.</p> <p>(4) To review the Council's ICT Strategy on behalf of the Overview and Scrutiny Committee, ICT and Support Services Portfolio Holder and Head of ICT and to make any resulting recommendations to the ICT and Support Services Portfolio Holder or Cabinet as appropriate.</p> <p>(5) To monitor progress on the Council's ICT Service Business Action Plan on a six monthly basis.</p> <p>(6) To consider the introduction of the Re-use of Public Sector Information Regulations 2005 on behalf of the ICT and Support Services Portfolio Holder prior to consideration by Cabinet.</p> <p>(7) To report to the Overview and Scrutiny Committee, the Council and the Cabinet with recommendations on matters allocated to the Panel.</p> |   |  |
| <b>Work Programme 2005/6</b>   |   |  |
| <b>Item</b>  | <b>Priority</b>                                   | <b>Report Deadline</b>   |
| <ol style="list-style-type: none"> <li>1. Review of the Council's IEG Strategy</li> <li>2. Introduction of a Customer Contact Centre</li> <li>3. ICT Strategy Review</li> <li>4. Re-use of Public Sector Information Regulations</li> </ol>  | <p>High</p> <p>High</p> <p>High</p> <p>Medium</p> | <p>Completed</p> <p>Initial report considered</p> <p>October 2005</p> <p>February 2006</p> |
| <b>Chairman:</b> Councillor F Maclaine   |   |  |